

4th Quarter Meeting Minutes

Fourth Quarter Meeting - April 6th, 2016

1. Welcome – Kate Bartlett
2. Approval of Third Quarter Meeting Minutes :Motion, second, all in favor of acceptance as is
3. Reports/Comments
 - A. Teacher Report
 - K: Fairytale plays; dahlias and lilies planted, will be sold via sign up genius
 - ½: Loving Bridges Curriculum, owl dissecting pellets
 - ¾: Challenger field trip is coming right up, SteamDot Coffee being sold \$11 a bag, 6th grade camp in May, Wrapping up the Civil War Unit
 - B. Principal Report - Patrick Freeman : Welcome New BOOP Parents, Thank you for serving as chair Kate Bartlett, ASD Bonds did not pass, AMP cancelled, New Superintendent candidates will be announced soon, Excited to be a BOOP parent as well as the Principal next year.
 - C. PTA Liaison – Patrick Freeman : Purchased snow brush for rink maintenance, shed coming soon to house rink supplies, PTA board is remaining for next year
 - D. Family Group Liaisons Report
 - E. Community Service – Sara Paulson : Updated via notes: Thank you for lots of support and help for recent Fire victims. In school older students helping younger students in class and with projects. FOR next year planning quarterly family service projects, Spring clean up in the bog. Please submit community service ideas!
 - F. Treasurer – Doug Sopp : Most recent funds input
4. Old Business
 - A. Square Dance Recap: It was lots of fun, would like to find a way to attract greater number of older students
 - B. 5th-6th Grade Fundraising Update: SteamDot Fundraiser
 - C. Book Bash Recap - Nicki A.: Wonderful turn out, looking for a Cori Carlson Volunteered to Co-Chair with Shannon Metrokin for next year
 - D. BOOP Rummage Sale Update (Date set 5/14): Garage Sale to be held in the MPR. The Boling Family has offered their garage to store items as needed beginning 4/11. We need a Co-Chair to help organize the sale. Please plan to sign up to help work the sale, sign up genius to follow. Will need trucks to pick up larger donations, can you help? Need a PR person to get the word out! Set up will be the night before.
 - E. Mini Courses Update - Allison Raye : Currently 19 courses being offered. Sign ups going out shortly. \$15 Flat fee covers courses and community service project. Scholarships available for all courses
 - F. Volunteer Committees and Positions : See attached sign up sheet
 - G. Program Tours and Informational Video - Kathleen Sopp : Taping done, NEED still photos of BOOP in Action to be used on the video
5. New Business
 - A. Event dates for 2016-2017
 - B. BOOP Budget for 2016-2017: Few changes made including: \$100 for Website, Community Service is at \$500, Renaissance Reading funding increased, Following budget edits: Motion to accept, Beth Russo, 2nd, Meara Boling, all voted in favor to pass
 - C. Additional New Business : End of year BBQ May 19th. Kathleen Moore and Karen Walters coordinating

Join us on Facebook at BOOP Group

www.bowmanoptional.com

Please Nominate yourself or someone you think would be awesome for the following Elected Steering Committee positions:

Vice-Chair

Duties: A two year commitment. Assist the chair as needed; run meetings if the chair is unavailable. Check the BOOP email account and send out communications as needed. Get to know and understand the special events and assist coordinators as needed. Will serve as program chair the following year.
Nominations:

Secretary

Duties: Takes minutes at the meetings; keeps files of minutes and posts draft of meeting to BOOP website in a timely manner.
Nominations: **Shannon Metrokin, voted in**

Treasurer

Duties: Keeps accurate records of all monetary transactions; collects and disburses funds in association with Chair and Vice-Chair. Prepares year-end financial report and ensures yearly taxes are completed.
Nominations: **Doug Sopp, voted in**

Member At Large

Duties: Chairs Classroom Liaison Committee and assists as needed with board responsibilities.
Nominations: **Samantha Mellen, voted in**

VOLUNTEER POSITIONS:

Please volunteer yourself for one or more of the following positions!

PTA Liaison: Our go to guru for all school events! Attend the PTA meetings, communicate with the PTA President, and give PTA updates at BOOP Quarterly meetings to be sure our families know how to volunteer for school wide events.

Patrick Freeman

Directory: Input and update family contact information. Karen Walters

Webmaster: Update and maintain the BOOP website. **Staci Cox**

Community Service Committee: Our community Service Committee organizes and coordinates outreach and support for Bowman Families in need. **Sara Paulson, Kathleen Moore**

BOOP Bulletin Boards: Create and maintain the informational Bulletin Boards located in the BOOP Hallways. Post reminders, tips, volunteer opportunities for our families. **Kathryn Huffman**

BOOP Program Tour Guides: Lead prospective families on tours of our program. The tours are scheduled for the month of February. We need 4 volunteer tour guides. **Chrissy Montgomery**

BOOP Merchandise Sales: Coordinate BOOP Logo T-shirt and Sweatshirt Orders.

Fall Welcome back Potluck and 1st Quarter Meeting Coordinator: Notify families of date and time, potluck sign up, set up and clean up committee sign up. **Heather Mischler**

BOOP Caroling and Skate Party: Coordinate and notify families of the event, print song books, recruit necessary volunteers.

Winter Crafts Coordinator (s): Organize and facilitate the Winter Crafts afternoon. Select the crafts to be created in each room. Recruit parents to volunteer as needed in each classroom. Communicate required materials in advance for sign up and donation. This Event will be held December 20th.
Amy Johnson.

Square Dance Coordinator(s): Coordinate with the caller, recruit necessary volunteers, send out sign up for pot luck items, notify families of event date and Time.

Mini Courses Coordinator (s): Organize and facilitate Mini courses. Send out request for course leaders. Prepare and distribute course selections to students. Coordinate course requests and required volunteers.

End of Year BBQ Coordinator(s): Notify families of date and time, create a pot luck sign up, recruit necessary volunteers, organize a set up and clean up Committee.

Fundraising Committee: Organize and Facilitate fundraising events. Looking for 1 volunteer to chair and 4-6 members. **Meara Boling**

Homer Sea Weekend Coordinator (s): Organize and facilitate the Homer Sea Weekend events including T-shirts, crafts, and events.

Classroom Liaison: Facilitate community building, communication of BOOP events and news to your classroom families. Help coordinate families with applicable volunteer opportunities. Help classroom teachers identify needed parent volunteers. 1 volunteer from each GRADE level for a total of 7.

K: Meara Boling

1st: Christy

2nd: Cori Carlson

3rd: Heather Mischler

4th: Sarah Hodel

5th: Theresa Murry

6th: Kelly Johnson